

**Minutes of the Monthly Meeting of Great Ayton Parish Council
Held on Tuesday 13 September 2011 at 7.00 pm**

Present

Cllrs: R Kirk (Chairman), Mrs F Greenwell, Mrs J Brown, G Readman, J Fletcher, R Hudson, and S Jackson.
Ms J S Cumbor (Parish Clerk). Others Present: Cllr Mrs Moorhouse and 16 Members of the Public.

1. **Apologies** – The Police and Mrs Turnbull

2. **Declaration of Interest in items on the Agenda**

3. **Members of the Public invited to address the Council**

3.1 **Play Area**

In Mrs Turnbull's absence the Clerk advised that Mrs Turnbull had approached the Parish Council about being involved with future developments for the Play Area, she and a friend were very keen to be involved and had set up a "facebook" page, this had received 56 "hits" in less than two weeks. The Clerk put four questions sent my Mrs Turnbull to the Parish Council these related to the Cemetery extension, what this meant to the Play Area and Community involvement in the Play Area development. Cllr Fletcher suggested that it would be possible to keep the Play Area in its present location by reducing its size by about half to accommodate the extension for the Cemetery. Cllr Mrs Brown and Cllr Jackson agreed with this statement; Cllr Jackson added that the Cemetery Superintendent had stated if this area was used for a Cemetery extension it would last between 20 and 25 years. The Parish Council welcomed Mrs Turnbull's interest and agreed to invite her to be involved at the appropriate time after a decision regarding the future of both the Cemetery and Play Area were made.

3.2 **Great Ayton Cricket & Football Club Lease**

In Mr Thorogood's absence the Parish Council elected to invite him to an informal discussion with the Parish Council; it was noted that no decisions could be made at such a meeting these would have to be discussed and agreed at a future Parish Council Meeting.

3.3 **Keep It Public (KIP) – Library Activity Update**

Alison Jarvis spoke about the Report sent from KIP to all Parish Councillors. This Report had also been given to NYCC. It was stated that KIP believed they had uncovered items that proved NYCC's Consultation Process was flawed and looked to the Parish Council to support them in relation to these claims.

Cllr Mrs Moorhouse confirmed that the Officers in NYCC were looking into the Report and claims. The Leader of NYCC had supported KIP by agreeing to refer their Report to the Executive Meeting in November.

Cllr Kirk stated that the Parish Council would like to see KIP and *SaveGreatAytonLibrary* Group (SGALG) working more closely together. It was noted that comments from Councillors in NYCC indicated they felt there appeared to be a division. Cllr Fletcher added the Parish Council, KIP and SGALG were all working to the same aim, to keep the Library open and should work together. Alison Jarvis confirmed she wanted to see the two Groups working together and was working towards this.

3.4 **Library Statement**

Jennifer Roberts presented the Chairman with a hard copy of the personal statement she read out about the Library; this was received into Council records. Cllr Kirk reiterated that he would like to see the two Groups working together. Jennifer Roberts confirmed that she had instigated a meeting the previous evening between a few members of each Group; Irene MacDonald confirmed this had been amicable and the basic aims of the Groups were the same.

3.5 **Other Public Statements**

Mr Burt requested that the Parish Council put large Bye-Law notices in visible places on the High Green. The Parish Council agreed to put up more notices and ensure these were weather proof.

Mr Burt also brought to the Parish Council's attention that litter around the High Green had increased, especially on Friday evenings in the summer. One additional bin had been put in place after the Fish and Chip Shop had first opened but this appeared to still be insufficient for the demands; Mark Johnson from the Fish and Chip Shop agreed he felt an additional bin was required and confirmed he does try and tidy up excess over flow on an evening. The Clerk was asked to approach Hambleton District Council about the matter; in the meantime Cllr Kirk agreed the situation would be monitored.

A Resident confirmed that a recent meeting concerning anti social behaviour had proved useful and the support from the Parish Council, Police and other Authorities was welcomed. A Residents Group and Neighbourhood Watch Scheme were being set up; the Residents had also agreed to report incidents and make statements.

David Brook thanked the Parish Council for acting quickly with regards to the tree that had blown over on the High Green.

Mark Johnson advised the Parish Council that he intended to clear out the trees and shrubs at 85 High Street next to the Village Hall and at some stage would erect a new fence. The Parish Council confirmed they were happy with this.

4. **Minutes**

The minutes of the meeting for Tuesday 16 August 2011 were approved and signed.

5. **Police Business**

5.1 The Statistics for August were received and reviewed, it was noted that crimes and incidents were both higher than last year but the information did not help understanding of what was behind the numbers. Cllr Mrs Moorhouse stated that other Parish Councils were also not happy and she was going to explore with the Police how these could be better presented. The Parish Council agreed to support this approach.

5.2 The Clerk advised that the Police had increased their patrols in relation to anti social behaviour and the Allotment Break Ins. The Police welcomed any reports or assistance from Allotment Holders concerning the thefts.

5.3 The Clerk read out a statement from the Police concerning changes at the Stokesley Station. It was noted that Sgt Simon Wilson was now working full time at the Station. PCSO Jason Lloyd had transferred to Northallerton and PCSO Angie Preston was the new Great Ayton PCSO.

6. **Council Services Report** - The Report was received; it was resolved to accept the decisions made in the Report.

7. **Matters arising from the minutes** (for information only)

7.1 Village Hall – *Minute continued.*

7.2 S106 Projects – *Minute continued.*

8. **Planning Report** - The Report was received; it was resolved to accept decisions made in the Report.

9. **Correspondence and Information Report** - The Report was received; it was resolved to accept the decisions made in the Report.

10. **Clerk's Report** - The Report was received; it was resolved to accept the decisions made in the Report.

11. **Accounts Report** - The Report was received; it was resolved to accept the decisions made in the Report.

12. **Councillors' Report**

12.1 Cllr Mrs Brown stated that the garden at 3 Captain Cook's Way was very untidy. The Clerk was asked to advise Broadacres.

12.2 Cllr Mrs Brown and Cllr Mrs Greenwell both advised that they had received reports about excess vehicles parked in Linden Grove, some without licences. These have been reported to the Police and Broadacres who are dealing with the issues depending upon the location of said vehicles.

12.3 Cllr Jackson reported that he had received a complaint about the a Scots Pine tree in the Cemetery, two of the branches were over hanging very low to the ground and their joints appeared to be damage. The tree in general is not in a good state and advice should be sort. It was agreed that the Tree Surgeon working on other Cemetery Trees should be approached for guidance and if the costs were not too high request the two limbs be removed whilst he was on site.

12.4 Cllr Mrs Greenwell stated many people had asked if the Tree on the High Green would be replaced. It was agreed to do this and link to the Queens Diamond Jubilee in 2012 with a Ceremony next year. The Clerk was asked to seek advice from the Tree Surgeon.

12.4 Cllr Fletcher requested that the Clerk arrange for the roots of the Lime Tree to be removed.

12.6 Cllr Fletcher stated that two Residents had assisted with watering the plants during the absence of the Caretaker of Public Conveniences; the Clerk was instructed to write and thank the Residents for their assistance.

The date of the next meeting will be Tuesday 11 October 2011 in the Children's Room at the Friends Meeting House.

GREAT AYTON PARISH COUNCIL – MEETING 13 SEPTEMBER 2011

COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Cemetery	Leylandii Trees.	Work to be completed in September.	Open.
	Proposal from the Smith Family to embed plaque in a new wooden bench (which they will pay for) to replace metal bench in the Garden of Remembrance which is in poor condition.	This was agreed, the Cemetery Superintendent will contact the Family.	Closed.
	Burial Fees for double grave reservations and reservations of non resident.	It was agreed that Cllr Jackson would review the Regulations for make bring forward suggestions for discussion at a future Meeting.	Open.
	Request from PCC and Ayton Churches Together for the Parish Council to reconsider Easby Burials.		
Allotments	Changes to car park behind Skottowe Drive. Work on hold. Decision to be reviewed in Nov11. Letter from Allotment Association Treasurer stating they knew nothing about this situation.	Arrange site visit for October, the Clerk to arrange a suitable date. Details noted; the Association will be invited to the above Meeting.	Open.
	Planings on order for delivery when available.	Outstanding.	Open.
	Land available for additional allotments, Yarm Lane and Stokesley Road.	It was agreed to review after the October Allotment Renewal Date when the size of the waiting list would be clear.	C/F
	Allotment Rent Collection Night set for 5/10/11.	Noted.	Closed.
	Creation of new allotment.	Cllr Hudson and the Clerk investigated the report, there is no evidence of a garden but the area is untidy and the Clerk was asked to write to the adjacent garden holders to ask them to tidy this up.	Closed.
Play Area	Quote received of approx. £120 to repair; this is just over the insurance access.	Repair took place 13 September, the Contractor has advised that the whole surface does need a 20mm skim as it is badly worn in many places and the repair from 2 years ago is deteriorating.	Closed.
Low Green	Highways have placed barriers along the area where the concrete hand rail was broken. Highways have advised that this type of handrails no longer available and they are considering what cause of action to take to repair.	The Clerk was asked to suggest that tanalised wood was used.	Open.
	Himalayan Balsam Weed requiring eradication. Cemetery Superintendent has strimmed the area.	Digging up of roots outstanding.	Open.
	Wild flowers planting - Stokesley Road side of the River.	It was agreed to review this in spring.	C/F

GREAT AYTON PARISH COUNCIL – MEETING 13 SEPTEMBER 2011

COUNCIL SERVICES REPORT cont.

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
High Green	Trimming of Cherry Trees on the High Green. Two Quotes received one for £390 the other £750.	It was agreed to accept the quote for £390.	Open.
	Present Bye-Law states playing of games is restricted to children under 14 years of age.	See main Minutes.	Open.
The Riverside	Construction of new path along the top of the “bund” and completion of stone laying to the existing paths.	Materials delivered. Work being completed.	Open.
Public Conveniences	Not all Towns/Villages signed up for transfer. Clerk requested extension of management special Contract Services with HDC until all locations were managed by each local Parish/Town Council.	HDC have agreed to extend special contracts as requested until January 2012 when all Public Conveniences will be managed locally or closed.	Closed.
	Cllr Kirk advised that The Parish Council would look to lease the Public Conveniences through the Capt Cook Garden Charity.	No change.	Open.
	Winter Protection Ideas to prevent freezing of pipes. Leave lights on all the time. During the day leave the doors closed but unlocked. Protection for main stop valve. Lagging the pipes to the toilet cisterns, checking lagging on other pipes. Peter has confirmed he will clear the paths and entrances of snow and ice.	It was agreed that the pipes should be lagged.	Open.
High Street Car Park near Stone Bridge	Report regarding gap between tarmac and grass verge.	Cemetery Superintendent to fill when the planings arrived.	Open.

GREAT AYTON PARISH COUNCIL – MEETING 13 SEPTEMBER 2011

PLANNING REPORT

PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK	COUNCIL RESPONSE
11/01752/TPO – 5 Old Mill Wynd	Application to works to 4 trees subject to TPO NO 1998/01 (replaces one withdrawn).	No Observations
11/01720/FUL – 18 High Street	Proposed extension to existing dwelling.	Cllr Hudson declared a personal interest. No Observations
11/01787/FUL – 4 Old Mill Wynd	Proposed conservatory to rear of existing dwelling.	No Observations
11/01759/FUL – 85 High Street	Proposed alterations to existing dwelling.	Cllr Hudson declared a personal interest. No Observations
11/01548/FUL – 14 Yarm Lane	Proposed alterations and extensions to existing dwelling – amended plans/further information.	No Observations
NYM/2011/0551/FL – 12 Dikes Lane	Application for construction of 4 no. dormer windows and installation of 1 no. roof light to front elevation, construction of 2 no. dormer windows, installation of 2 no. solar panels and 1 no. window at second floor level to rear elevation and installation to 2 no. windows at second floor level to side elevation together with construction of replacement ground floor extension.	No Observations

APPLICATIONS APPROVED

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
11/041428/FUL – 1 Pendle House	Alterations and extension to existing garage.
11/01366/FUK – 13 Roseberry Drive	Proposed garden room to rear of existing dwelling.
11/01003/LBC – Ayton Hall	Application for listed building consent for replacement roof covering to east wing.

APPLICATION WITHDRAWN

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
11/01436/TPO – 5 Old Mill Wynd	Application for works to trees subject to Tree Preservation Order No 1998/01/

OTHER PLANNING INFORMATION

PLANNING REF/ADDRESS	DESCRIPTION	STATUS
10/00167/CAT3 – 8 High St	Gable end signs removed. Planning Application outstanding for signs on the front of the premises.	Open.

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CORRESPONDENCE AND INFORMATION REPORT

CORRESPONDENCE

Sender	Information	Action
Crash Bang Wallop	Letter thanking and expressing their appreciation for the donation.	Received.
Mr Cronin	Request for double yellow lines on Easby Lane near the Capt Cook Garden.	It was agreed to decline this request.
YLCA	Cllr Mrs G Kendall won the vote to represent the area on the NYCC Coast and Moors Area Committee.	Received.
York & North Yorkshire Waster Partnership	Choose2 Reuse Fairs later in the year, nearest is at the Hambleton Forum, Northallerton on 05/12/11. Poster for notice board.	Received.
NYCC	Agenda for the County Committee for Hambleton Meeting on 05/09/11.	Received.
	Minerals and Waste Development Framework Consultation date extended to 30/09/11.	Received.
Redcar & Cleveland BC	Shop Fronts and Advertising Consultation SPD 15/08/11 to 23/09/11.	Received.
Caryn Loftus – Great Ayton Station Project	Safety Briefing Meeting for the Friends of Great Ayton Station Group on 06/09/11.	Noted.
	Notification that the locks on the bicycle lockers have been broken. “Friends Group” to come up with suggestions concerning repair/replacement.	Noted.
	Northern Rail to arrange for more flower tubs.	Noted.
	Cllr Mrs Moorhouse reported that the “Friends Group” was a little confused about the situation relating to funding for the new fence at the Station.	Cllr Kirk confirmed the suggestion was the Group should apply to the Stokesley Regeneration Committee for funding; if this was not possible then the Parish Council would fund the purchase of materials.
PSG	Meeting on 23/09/11 at 10am in the Methodist Hall. Minutes of prior Meeting.	Received.
North Yorkshire Waste Action Group	Planning application for the Allerton Park Incinerator has now been submitted. The Campaign continues, support for the campaign welcomed.	Received.
NYMNPA	Annual Planning Parish Training Event on 12/10/11 at Helmsley.	Received.
	List of NYMNPA Committee Members.	Received.
Fields in Trust	Information about the Queen Elizabeth II Field Challenge for 2012.	Received.

GREAT AYTON PARISH COUNCIL – MEETING 13 SEPTEMBER 2011

CORRESPONDENCE AND INFORMATION REPORT cont.

INFORMATION

Sender	Information
Sustainable Government	Weekly Newsletters x 4.
Barkston Ltd	Online Brochure of sustainable products made from 100% British recycled waste plastic.
Safethaw	On line Brochure – winter de-icing kits.
The Parking Shop	On line Brochure – general products.
Matta Products	On line Brochure – play ground surfaces.
Northern Tree Transplanters	On line Brochure.
Cine Yorkshire	Celebrations of Yorkshire’s Film Heritage at Northallerton on 13/09/11.
NYCC	On line Newsletter.
Rural Yorkshire	Information regarding Village SOS grants, these are only available to villages with less than 3,000 residents.
Action for Market Towns	Festivals Workshop on 28/09/11 at Knaresborough.
SLCC	Notice of Annual General Meeting on 15/10/11 at Reading. National Conference from 14/10/11 to 16/10/100 at Reading.
Kompan	Play Grounds and Parks Brochure.
SMP Playgrounds	Parish and Communi8ty News leaflet.
Rural Services Network	Weekly Digest x 3 Monthly News roundup.

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CLERK’S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Footpath Easby Lane to Suggitt’s Field	Footpath completed. New kissing gate and cutting back trees outstanding. Underground leak.	PROW hope to attend to this work in the next two week’s	Open.
Footpath behind Cliffe Terrace	PROW cannot provide a date for the resurfacing. They hope to do sometime during this Fiscal Year.	No change.	Open.
	Cutting back of Hedges/trees belonging to 19b John Street. Copy of letters received from a Resident to PROW complaining about the overgrowth.	PROW has written to the Owners, if work not completed soon PROW will serve notice and carry out the works themselves and charge the Owners. Cllr Mrs Greenwell declared a personal interest in this matter.	Open.
Hall Fields Project	Nicky Smith, NDVSA, continues to chase the Forestry Commission (Woodland Improvement Grants) for assistance and has escalated the request.	No change.	Open.
	NWB may be able to assist if their 2 nd proposal for flood defences for Roseberry Crescent is agreed. The EA may also assist with grant funding.	No change.	Open.
Speeding	Guisborough Road – Deployment of data logger outstanding.	No change.	Open.
Stephen Hilton	Donation offered in memory of his Mother, Marjorie Shaw (value up to £1,000). Mr Hilton to arrange a visit and consider the options.	No change.	Open.
Flood Defences - Property Protection Scheme (PPS)	Tender Documents sent to three Contractors, closing date 16/09/11; one Contractor advised they will not be tendering. No of properties to be surveyed stands at 30.	It was agreed to waive Standing Orders and Financial Regulations to allow only two tenders and for the Clerk to select the Contractor to be appointed in consultation with the Chairman.	C/F
Byemoor Avenue Sign	Report through Cllr Readman that road sign is missing.	Sign in HDC’s hands ready to be put up. Repainting to other signs in the Estate and along Easby Lane that were in poor condition has taken place.	Closed.
Car Park on Romany Rd	Maroon car reported to the Police, ticket issued.	Car has now been moved.	Closed.
High Street Parking, in front of the shops	Cars parking over pavement or jutting out into the road in front of the shops.	Polite Notices about parking produced and distributed to Councillors	Closed.
Hedge at Eastbrook	Hedge overgrown and reducing width available on the footpath.	Owner has arranged for this to be cut.	Closed.

GREAT AYTON PARISH COUNCIL – MEETING 13 SEPTEMBER 2011

CLERK’S REPORT cont.

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Station Road verge	Poor cutting of grass verge. Clerk requested if the verge along Station Road could be included with the Grass Cutting Contract between Highways and Great Ayton.	Contractor revisited site and completed work. Highways have confirmed they are happy to do this and will amend the Contract accordingly, this may allow for two cuts per year for this location rather than one cut as happens presently.	Closed.
Bench for Mrs Hynes	Family would like the seat to go on the Low Green to replace the one that is in a poor condition. Letter received by the Clerk requesting assistance with the process, the wording for the plaque and where the invoice should be sent for payment and.	Clerk arranging for the bench to be made with Robert Ward and supplying all necessary details.	Closed.
Queen’s Diamond Jubilee Beacons 04/06/12	Mr Sutcliffe has granted permission to use Captain Cook’s Monument for a Beacon providing appropriate safeguards are put in place, i.e. safety, fire prevention etc. Suggest we discuss in the New Year with the Estate Forrester.	It was agreed to carry forward to a Meeting in the New Year.	Open.
Fete & Queen’s Jubilee 2012	Discuss format of Event/s and decide a Theme.	It was agreed to carry forward to the next Meeting.	Open.
Christmas Celebrations	Decide Dates for Christmas Carols and Santa Sleigh Events.	It was agreed to hold the Christmas Carols on Monday 19 December at 7pm on the High Green and the Santa Sleigh Tour on Friday 23 December. The Clerk will contact the necessary people and make the required arrangements.	Closed.
	Discuss how to engage shops with celebrating Christmas, i.e. decorations and late night opening.	It was agreed that a letter should be distributed to the shops to encourage a Christmas Late Night Shopping Event and Christmas decorations in shops with a prize for the best dressed shop.	Closed.
	Crash Bang Wallop requested use of the High Green for a Christmas Carol Fund raising event by the Theatre Group.	It was agreed this could be held, but it should be the week prior to the Parish Council Carol Evening.	Closed.
	Christmas Lights.	It was agreed that new lights for installation between the trees on the High Green could be purchased.	Closed.
Remembrance Day	Road Closure application in process for the Parade on 13/11/11, wreath ordered.	Noted.	Closed.

GREAT AYTON PARISH COUNCIL – MEETING 13 SEPTEMBER 2011

ACCOUNTS REPORT

1.1 Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Douglas Peel Engravers	2 Signs – Public Conveniences and Flower Tub Sponsorship	POS	27.60
Safechem Ltd	Public Conveniences – General Materials	POS	62.50
MKM Building Supplies	Riverside - Wood and Pegs for revetment boards, new path	POS	160.28
Sam Turner & Sons Ltd	Nylon Line	POS	34.69
Richard Collins	Grave Digging x 3	Cemetery	240.00
W Eaves & Co Ltd (D/D)	Petrol for Tractor Mower. (D/D)	POS/Cemetery	209.62
RES Teesdale Scaffold Ltd	Erection and hire of scaffolding for Village Hall – stain glass window repaired	s.106 V.Hall	504.00
Eric Harrison	3 x Grass Verge Cuts	POS	720.00
Paul Suggitt	Assisting with back to back Internments	Cemetery	240.00
Bilsdale Tree Services	Works to Willow Tree on the Low Green and disposal of trimmings from Alder Trees	POS	450.00
TOTAL			2,648.69

1.2 Receipts

<u>Customer</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Mrs D Bailey	Garage Rent (Sep11)	Rent	25.00
H W Carter	Underpayment on Funeral Fee	Cemetery	12.00
Mrs Miller	Grave Reservation	Cemetery	63.00
Cemetery Receipts	Burial and additional inscription	Cemetery	1847.00
TOTAL			1,947.00